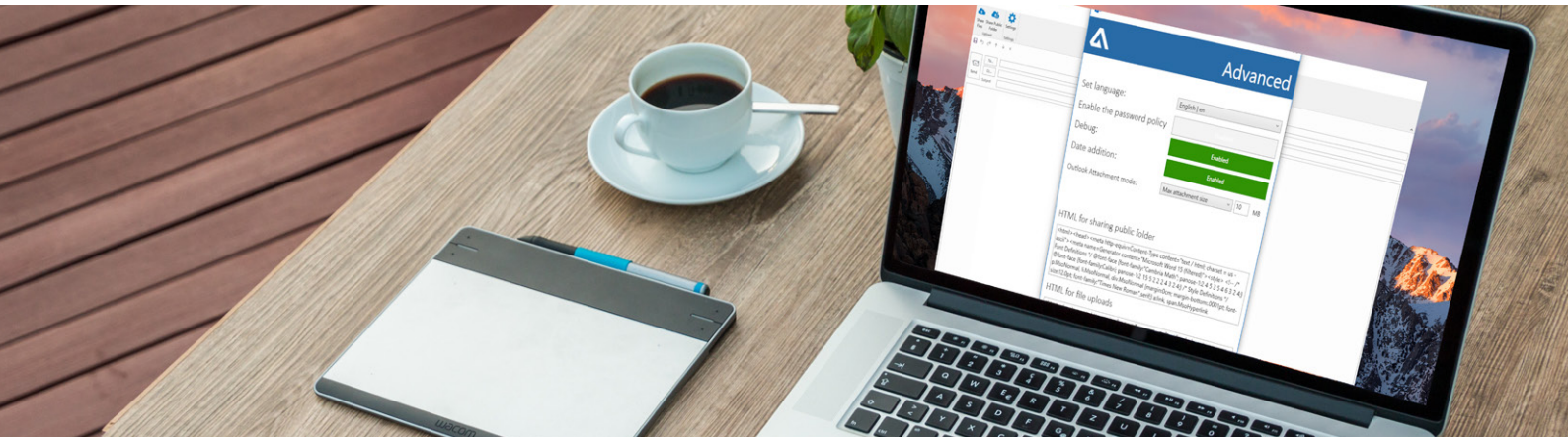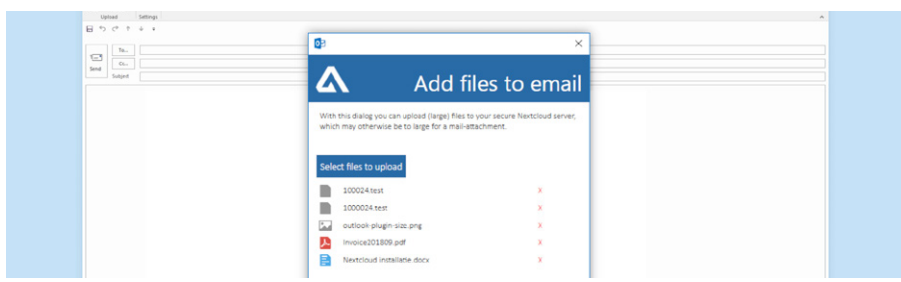# Secure Sharing Outlook Add-in

## Simplifies and secures sending and receiving files



The Nextcloud Outlook Add-in simplifies and secures sending and receiving files, removing file size barriers and giving IT more control over file exchange. By automatically replacing attachments with Nextcloud share links and allowing users to easily send a link to a customer or partner to upload files to them, it makes life easier on users and enables organizations to get more out of Nextcloud.



## Overview of functionality

The Outlook add-in offers integration with the most popular enterprise email solution, not forcing users to change their working habits or getting familiar with a new tool.

Attachments can be automatically uploaded to Nextcloud and a link is inserted in emails giving the recipient access to the files. The inserted link can be branded and the automatic replacement of attachments is configurable in size.

Users can also create a public upload location for a recipient. When the recipient uploads one or more files to this share, the user is notified by the Outlook add-in.

"The Add-in is the perfect solution to share personal data in a secure and a user-friendly way without attachments."

Walther M.
CEO and user of the Outlook Add-in

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# Features

## Automatic uploading

Enforce documents to be uploaded automatically when they exceed a certain file size (or zero for automatically uploading all files).

## Create a public upload folder

Get documents directly sent to your Nextcloud by external users.

## Activity tracker

Track if documents have been downloaded or the recipient has uploaded documents to the public share.

## Integrated functionality to upload files

User-friendly without having to leave Outlook.

## Theming/branding

Adjust colors, change logos in the style of your company and adjust the supporting text that is sent with the secure link.
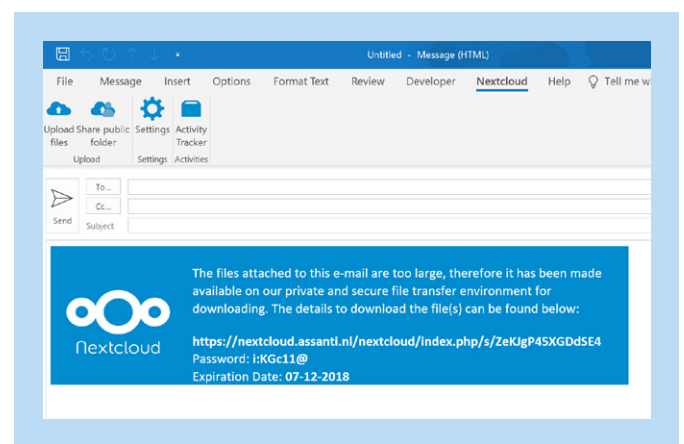
## Multi-language support

All of the text and buttons can be adjusted to the preferred language.

## Respects Nextcloud server and local policies

No conflicts with the server and local policies. File access control and workflow rules apply, meaning access to data can be granted or blocked and file retention can be controlled.

# Key benefits

- Keeps the Outlook mailbox size under control and cuts down on costs of server storage.

- Be in control about where your shared data is being stored.

- Send larger files than 10 MB (average threshold) so recipients won't be frustrated they haven't received the email and that employees will not circumvent this limit by using unwanted services.

- User-friendly option to share (personal) files in a secure way with others.

- Secure attachments with a password and expiration date.

- Automatically clean data with Nextcloud Workflow & Retention.

- Use File Access Control to limit access by unauthorized users.

# Features comparison

| | Free version | Enterprise version |
|---|:---:|:---:|
| Upload large files on your Nextcloud server | ✔ | ✔ |
| Pause an upload | ✔ | ✔ |
| Automatically upload an attachment on your Nextcloud | ✖ | ✔ |
| Shared link custom password | ✖ | ✔ |
| Expiration date | ✔ | ✔ |
| Custom look for shared links via HTML | ✖ | ✔ |
| Branding | ✖ | ✔ |

# Technical specification

- Windows 7 or newer
- Outlook 2010 and higher (32 and 64 bits)
- .NET Framework 4.5.1
- Self-signed certificates
- Proxy support (IE proxy)
- Local policies enforced with GPO